



A summary of data needed to prepare an offer for mechanical ventilation with heat recovery:

- 1) investor – a natural person or a company (if a company, please provide the Tax Identification Number)
- 2) investor contact details (name, surname, telephone number, e-mail address)
- 3) investment address
- 4) building plans with a list of rooms and their area. Additionally, their description or purpose. Especially in the case of utility rooms, technical rooms, storage rooms, attics, etc. (we need to know whether to cover them with heat recovery or not).
In the case of rooms, indicate which ones will serve as bedrooms, divided into single and double rooms. It is best to use the numbering used on the building plan
- 5) cross-section of the building (which shows the height of the rooms and information about what kind of construction is possible under the ceiling, how much space is there for cables and insulation on floors, as well as the thickness of the insulation and what material it is made of including the roof insulation)
- 6) location of the building in relation to the cardinal directions. It is best to provide information like: the entrance to the house or the garage is from... Spatial development project will be the best.
- 7) location of the heat recovery unit (in which room)
- 8) type of heating along with the location of the central heating, gas or pump furnace warm. If none of these devices are used (e.g. in the case of electric heating), please specify what the use of the boiler room will be, if it is included in the project
- 9) in the case of a closed kitchen, specify whether a gas stove will be used with an open flame
- 10) construction status – what stage it is at and when the installation could be planned
- 11) how you found our company.

**If possible, please send the project in dwg or pdf format.
If not, please provide legible scans of paper documentation.**